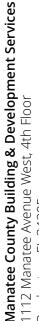
## **INTRODUCING SelecTXT**

Interactive Text Messaging for Inspection Scheduling

In an effort to streamline our operations and improve customer service, Manatee County is proud to announce the launch of SelecTXT, a new toll free service allowing you to utilize text messaging to:

- Schedule inspections
- Cancel inspections
- Obtain inspection results









## **BUILDING & DEVELOPMENT SERVICES**





## **START WITH**



With one word, you can begin the inspection scheduling process and SelecTXT will guide you from there.

Helpful hints that ask you for your permit number and inspection code allow you to complete the entire process in just a few key strokes.

- Locate your permit number and inspection code
- Text (833) 392-8861 with one of the following

## **SCHEDULE or S**

To schedule an inspection

#### CANCEL or C

To cancel an inspection

### RESCHEDULE or RESCHED

To reschedule an inspection

## **RESULTS or R**

To view inspection results

3 Follow the prompts

# COMPLETE THE PROCESS IN A SINGLE MESSAGE WITH EXPRESS COMMANDS

In addition to following the prompts, you can also use Express Commands to complete the process with a single text message.

Simply include the required information in one text string to schedule, reschedule, cancel, or view inspection results.



## **Using Express Commands**

## **SCHEDULE** an inspection



## **RESCHEDULE** an inspection



## **CANCEL** an inspection



## **View inspection RESULTS**



## LOOKING FOR THE INSPECTION CODE LIST?

**TEXT LIST** TO VIEW THE ENTIRE INSPECTION LIST

#### **OR VISIT**

https://www.mymanatee.org/departments/building\_\_development\_services/building\_permits